



## MINUTES FOR COUNCIL MEETING

Thursday, May 16, 2024

Held in the Fellowship Hall & on Zoom at 11:30 a.m.

p.

**Council Members** Deb Gill (Chair), Roger Hyatt (Vice-Chair), Mary McFadden (Council Secretary), Virginia Scott (Christian Development), Lois Gill (Fellowship & Outreach), Lori Hyatt – (Finance/Treasurer), Janice Sinker (Grand Bend Place), Rev. Nancy Knowles (Minister), Steve Northey (Ministry & Personnel & Stewardship), Christine Wilde (Office Administration) Debbie Procter (Property Management), Glen Miller (Trustees), Karen Etherington (Worship & Music), Peter Challen (WOW Representative),

**Members Present:** Deb Gill, Roger Hyatt, Mary McFadden, Virginia Scott, Lois Gill, Lori Hyatt, Janice Sinker (ZOOM), Steve Northey, Debbie Procter, Glen Miller, Peter Challen, Karen Etherington, Nancy Knowles, Christine Wilde

### Quorum Present

### AGENDA

1. **CALL TO ORDER – Deb Gill:** at approximately 11:35 a.m.
2. **APPOINT AN EQUITY MONITOR – Peter Challen**
3. **ACKNOWLEDGEMENT OF TERRITORY (read aloud by council)**
4. **OPENING MEDITATION AND PRAYER – Rev. Nancy Knowles.**

Paused at 11:40 a.m. for Lunch.

Resumed at 11:50 a.m.

5. **MOTION to approve the agenda as amended. Moved, seconded and carried**
  - Team Reports to come after New Business
  - Additional topics: Butterfly Garden and Sunday Collection Process
6. **ANNOUNCEMENTS/CORRESPONDENCE –**
  - Nancy reminded folks to wear red on Pentecost Sunday, May 19.
  - Plants from Thamesview U.C. sale were brought to HSUC. We were encouraged to take some and leave donations.
  - Nancy has donated a printer that is capable of printing larger posters.
7. **REVIEW & APPROVAL OF MINUTES**
  - **MOTION to approve the April 18, 2024 Council minutes. Moved, seconded and carried.**

### 8. BUSINESS ARISING

- **Facility rental application** – will discuss at the June meeting.
- **Legion - square card reader** - request was sent to John O’Handley to use this method for liquor sells for future fundraising functions. John replied that they will continue to use their current system.
- **Berrylicious Fundraising Dinner** – a request was sent to the Legion’s line dancing group asking to change their schedule to accommodate us. That would not work for the group. We will be setting up after the line dancing (approximately 11:15 a.m.).
- **Prayer Shawls** – the group requested more space to store their supplies. Deb responded to Trish Murdock and Sharon Soldan explaining that there is no more space. The discussion resulted in these suggestions:
  - That someone from the Prayer Shawl group attend church to encourage folks to take them.
  - They need to find new ways to distribute.
  - Bless the shawls again to highlight and bring attention to them.
  - Refresh the display ladder in the sanctuary with new shawls.

### 9. NEW BUSINESS

- **Food Pantry update – attachment #3** – reviewed phases and being careful of choosing the right volunteers and duplicating volunteers. Correction was made in the attached report – should have read fire hydrant (not extinguisher).
- **Berrylicious update** – volunteers will eat at 8:00 p.m. Deb will talk with Judy Feddema (Ticketwindow) about volunteers purchasing tickets.
- **Rotary presentation for Food Pantry – attachment #4** – concern was expressed about the Health Centre not taking charge of the Food Pantry program. Are we stepping on their toes? Explained that the CHC has a lack of space and support our initiative. Continuation of the program is a concern. All we can do is try. After more thoughtful discussion, Council agreed to go ahead with the Rotary presentation.
- **Trillium application** – lots of work for a very low chance of receiving it. The Trillium organization offers an interview before the actual grant submission. It’s felt that it is worth going for the interview to write it. Roger Hyatt, Pat Morden and Christine Wilde will pursue the 20 minute interview in a timely manner. Deadline is June 26, 2024. If not successful, look for more grants. It was expressed that the Community Wellness grant from the United Church will not fund in 2025.
- **June Council meeting** – will be at Deb’s place. Theme will be to discuss goals, what the future might look like and to assign an individual to seek grants with our mandate.
- **September Council meeting schedule** – Fourth Thursday at 11:30 a.m. will start in September.
- **Collection process** – Steve explained that the passing of the basket during Sunday services by the counters is awkward. A suggestion was given to set up a table with a big basket for donations and making it very visible. Passing of the donation baskets will continue for the summer services. It was also suggested to have the blue visitor envelope in plain sight.
- **Butterflyway Project** (from the David Suzuki Foundation) – Debbie provided the link for more information - <https://davidsuzuki.org/take-action/act-locally/butterflyway/>. After Debbie briefly explained this project, it was suggested that Debbie and Lois contact the representative, Judy Robinson, to ask about financing ideas and volunteer involvement.
- **Summer Student grant** – we were not success to receive the grant but an individual has donated to support the program. Lois will write a thank you letter.

Paused at 12:50

Resumed at 12:55

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### 10. TEAM REPORTS – attachment #1. Below comments are in addition to each team's report.

- **COMMUNITY WELLNESS COORDINATOR: Christine Wilde:**
  - Meeting update with Mary-Ellen, ED for the Huron County Food Distribution
  - Spoke more on managing the food pantry.
  
- **CHRISTIAN EDUCATION – Virginia Scott:**
  - **Summer service picnic** - Sunday, June 23 at 11:00 a.m. Discussed the location, several suggestions were made with pros and cons. Virginia will research with a decision made as soon as possible.
  
- **FINANCE – Lori Hyatt: Refer to Income & Expenses – attachment #2**
  - **Expenses** – emphasized team chairs to stay within their budget numbers. Emphasized the need to increase givings.
  - **Technology** – why are the figures so high?
    - More tech has been purchased. Could these extras be taken from the remaining grant?
    - Websites expenses – GBP is complete and HSUC nearly complete.
    - Balance of grant funds – suggest to use for improving outdoor tech such as better camera or improved router. Deb requested to purchase a tripod for the OWL. Emphasized that the grant funds are to be used for building and improving our technology, not typical maintenance. Training for website maintenance for in-house individual.
    - After further discussion, Council approved the purchase an OWL tripod and A cat 5 cable for the Green Cathedral.
    - Discussion as to where to store the OWL for convenience with agreement to store in Kid's cupboard with combination lock.
    - Suggestion to purchase a cover for the sanctuary sound counsel.
  - **Bank of Canada frozen bank account** – last line in the team report referring to being in touch with Brent Caslick, Lori was advised to keep in contact.
  - **Council agreed with the below Recommendations:**
    - recommendation that the majority of Grand Bend Community Food Pantry start-up costs and on-going support needs to be obtained from sources other than HSUC COF.
    - recommendation that details on Grant Funding needs to be provided to Finance to monitor compliance regarding allowable expenditures, etc.
  
- **PROPERTY – Debbie Procter:**
  - Fridge and freezer delivery happening soon.
  - Green Cathedral – cleaned out shed and removed shelf and now room for chair storage.
  - Water refill station – it was decided to leave the water on.
  - Sprinklers – have been changed for manual operation.

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- **GRAND BEND PLACE – Janice Sinker:**
    - Enthusiastically reported that GBP has realized a profit of \$8,686.39! This includes a recent sponsorship from the Legion for \$500.
    - Battle of the Bands – refer to team report. Additional discussion involved the rental fee and permission to have the stage remain in place after these concerts. Permission was also requested to keep the stage up for storage for the months of July and August.
      - **MOTION to approve that the stage remains in place commencing on Monday, June 3. It will remain in place during the summer and will be taken down for the first indoor service. Moved, seconded and carried.**
    - The Grand Bend Optimist club is a potential sponsor.
    - Jazz Vespers - one in October & November has been arranged.
  - **WORSHIP & MUSIC – Karen Etherington:**
    - **MOTION to approve the adult baptism of Christine Wilde and Amelia Wilde on June 2, 2024. Moved, seconded and carried.**
  - **WOW – Peter Challen:** No further report
  - **FELLOWSHIP & OUTREACH – Lois Gill: Mary Ellen**
    - **Membership – Mary McFadden:** Correction in the spelling of Jan Shaefer
      - **MOTION to remove the following members from the database and the historic roll: Mitchell Hewson and Bob Fuller. Moved, seconded and carried.**
      - **MOTION to approve the following into full membership on Sunday, June 2, 2024: Ralph Astle, Bonita (Bonnie) Bartlam, \*Jane Girodat, Brenda Heath, Patricia Meier, \*Glen Miller, Jan Shaefer, Wil and Rosemary Vander Linden, Bill and Judi Weber, Christine Wilde and Amelia Wilde.**
        - **\*Jane Girodat and Glen Miller will not attend the New Members reception. This is a formal clarification of their membership. Moved, seconded and carried.**
11. **EQUITY MONITOR** – wonderful!
12. **NEXT MEETING:** Thursday, June 20, 2024 at 11:30 a.m. at Deb Gills
13. **MOTION to adjourn at 1:45 p.m.**

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Deb Gill,  
Acting Council Chair

Mary McFadden  
Council Secretary