



MINUTES FOR COUNCIL MEETING November 23, 2023

Held in the Fellowship Hall & on Zoom at 2:00 p.m.

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Council Members Deb Gill (Chair), Mary McFadden (Council Secretary), Virginia Scott (Christian Development), Lois Gill (Fellowship & Outreach), Lori Hyatt – (Finance/Treasurer), Janice Sinker (Grand Bend Place), Steve Northey (Ministry & Personnel & Stewardship), Christine Wilde (Office Administration), Debbie Procter (Property Management), Glen Miller (Trustees), Ruth Ann Eagleson (Worship & Music), Peter Challen (WOW Representative), Rev. Nancy Knowles (Minister)

Members Present: Deb Gill, Mary McFadden, Virginia Scott, Lori Hyatt, Janice Sinker, Steve Northey, Christine Wilde, Debbie Procter, Glen Miller, Ruth Ann Eagleson, Peter Challen, Lois Gill (Zoom at 2:50 p.m.), Nancy Knowles

Regrets:

Guest: Wilma Harris

Quorum Present

Before the Council meeting, Deb Gill organized a goodie gift tray for all the staff, the local OPP and our neighbours, Ryan and Amanda. Each Council member was asked to bring in bought or baked goodies – enough for eight trays. The extra goodies were shared with Council so everyone had a variety of Christmas treats! The trays were gift wrapped and delivered after the Council meeting.

AGENDA

1. **CALL TO ORDER** – 2:35 p.m. - explained Wilma's position as a guest.
2. **APPOINT AN EQUITY MONITOR** – Virginia Scott
3. **ACKNOWLEDGEMENT OF TERRITORY (READ ALOUD BY COUNCIL)**
4. **WELCOME** to Christine Wilde who is now officially at the Council table.
5. **OPENING PRAYER** – Rev. Nancy Knowles
6. **APPROVAL OF AGENDA**
 - **MOTION to approve the agenda as amended.**
 - **Added to the agenda** – approval of the November 5, 2023 minutes.
 - **Renumbering** the original agenda
 - Glen Miller asked to review the Property rental agreement. This will be postponed until the January meeting.

7. ANNOUNCEMENTS/CORRESPONDENCE

- **Email from Ruth Ann Eagleson** – Ruth Ann is resigning from the role as Worship & Music Chair effective December 31, 2023. Deb recognized Ruth Ann's years as chair of Worship & Music. Ruth Ann spoke fondly about her time as chair. Deb on Council's behalf sincerely thanked Ruth Ann for her dedicated service.

8. REVIEW & APPROVAL OF MINUTES

- **MOTION to approve the October 19, 2023 Council minutes as distribute. Moved, seconded and carried.**
- **MOTION to approve the November 5, 2023 Council (meeting through Email) minutes as distributed. Moved, seconded and carried.**

9. BUSINESS ARISING – all these items were handled by Deb

- thank you note to Melodie for doing Shorelines
- thank you note to Roz M for her contributions
- Email to Carolyn Brophy re no pets in church
- Email to Wilma Harris re plastic water bottle usage
- Email to Christine Bregman re pursuing Trillium application guidance
- Email to office Admin and CV re reducing colour printing generally and specifically for newsletters
- Letter to mayor and councilor re request for water and sewage fees reduction
- Email request for cookie exchange and Christmas tray development
- Email to Dan re rough cost estimate for Communication Board

10. TEAM REPORTS

- **COMMUNITY WELLNESS PROGRAM – Christine Wilde**
 - **GBCCG** – Deb asked for the full name - Grand Bend Care Community Group. Expressed a sincere congratulations on this endeavour!
 - **Petrolia Community Kitchen** - Encouraging folks to visit this facility and is suggesting that it is a very good model for our Food Insecurity program. Glen, Lois, Debbie and Deb will join Christine for this visit – others are welcome. Christine will organize a date.
 - Christine had a list of questions and concerns to ask at the Petrolia CK. They were very helpful with their answers.
 - **MOTION to form an HSUC Food Pantry Working Group (looking for volunteers) to further organize our efforts around receipt of the shed and best practices learned from the Petrolia Community Kitchen visit. I propose that this group revisits the Petrolia facility in January (weather permitting). Moved, seconded and carried.**
- **Food-Toy Drive** - Spoke very highly of recent the "Stuff a Truck – Cram a Cruiser" food/toy drive at No Frills. Deb emphasized the importance of this type of community involvement.

• **MINISTRY & PERSONNEL - Steve Northey:**

- **Congregational Visitors** – clarified as to who they report to. They report to Nancy in regard their ministry. They report to M&P in regard to their contract.
- **Community Wellness Program Coordinator** – will report to M&P, Minister and Council Chair.
- **Role of Office Administrator** – emphasized that there should be a trained backup. This will be pursued in the near future.
- **GBP website** – it was confirmed that Janna is working on GBP website. Janna has been asked to track the time she spends on her work with HSUC and GBP separately.

• **CHRISTIAN DEVELOPMENT – Virginia Scott:**

- **Children's table** – it was agreed to keep the children's table set-up along with a tote of activities. Also, the iPads need to be kept charged. Virginia will contact Julie Ciuffo for ideas.
- **Angel Tree** – is being done differently to focus on known families. Christine W. will be a contact for donated items.

• **FINANCE – Lori Hyatt: Refer to Trail Balance – (attachment #3)**

- **Copy machine** - Has been in contact with a representative from Rival to try solve the high cost. Christine W. has also met with this representative. One issue was brought to light – Lori showed an example. If you print several pages and the first page has any colour on it and the rest do not, all pages are counted as in colour at 9 cents/page! Lori emphasized the importance of printing in house documents in black and white only and save the colour copying for Community publications.
- **Team budget reports** – the finance team is working on this so that team chairs will know exactly the amount in their budget so that they can effectively monitor spending.
- **Reviewed new RFF form** - and asked that submissions need to get to Rhonda before the 20th of each month.
- **Consolidate purchases** – Lori is asking that rather than submit a RFF for one item, that team chairs submit once a month as explained above. Also, there is a plan in place for central purchasing. List of needed items as they become low are located in the kitchen, the servery and the custodian's room.
- **Trial Balance Sheet** – a question was asked as to where the technology grant is shown. It is identified as Recovery Grant Sunset. Deb wanted to know if there would be enough funds left to purchase an "OWL". She was ensured that there would be and to proceed with that purchase. She explained what an OWL is. It's a device for hybrid meetings and is far more affective as its "head" rotates 360 degrees to face the person speaking.
 - **MOTION that the finance team recommends the payment of \$15,000.00 to each of the two holders of the open-ended debentures from the monies received from the Anniversary Appeal Letter. This will bring those debentures down to \$27,500 each and a 3rd debenture at \$50,000 for total outstanding debentures of \$105,000 for year-end 2023. Moved, seconded and carried.**

- **Stewardship – Steve Northey:** Shared the great news of most recent figure from the Anniversary appeal - \$35,560!
- **PROPERTY – Debbie Procter:**
 - **The Shed** - Once again, Deb complimented the Property team for all their hard work, especially with the shed project. The cement work is excellent.
 - **The concern** in regard to the Accessibility minutes will be discussed under New Business.
- **FELLOWSHIP & OUTREACH – Lois Gill:**
 - **Student grant** – very brief discussion to apply for this grant. Lois and Christine W. will work on the application.
 - **MOTION - apply for the Canada Summer Student Grant for 2024. Moved, seconded and carried.**
 - **Clarification of donation programs** – the total amount of \$3,788.73 donated funds remaining includes Parking funds donated to Caring Casseroles and funds from the Free Store. Both Foodbanks are the recipients of \$1,300/ea.
 - **Distribution of donated funds** - Lois is going to get together with Lori to plan a designated portion of the donated funds and apply those funds to a new category – Discretionary Emergency Fund. Lois is also getting together with Christine W. to distribute some of the funds to the Huron County Food Distribution Centre.
 - **Discretionary fund** – Nancy brought up the need for this fund to help folks that are in need of a number of things (not just food). The situations would be carefully monitored with two others.
 - **MOTION that a \$1,000 discretionary fund be established by Fellowship & Outreach using some of the funds from the Parking Project. Moved, seconded and carried.**
 - **Ailsa Craig Foodbank** – Ruth Ann will get information for Lois as to where the Ailsa Craig Foodbank distributes.

WORSHIP & MUSIC – Ruth Ann Eagleson:

- **Moderator on Zoom** - Deb will ask the tech team if this is possible.
- **Zoom issues** - Nelson is working on Zoom issues with success.
- **Polar Express** – correction in team reports from Polar Bear Express.

GRAND BEND PLACE – Janice Sinker:

- **Sponsorship** – goal for 2024 is \$10,000.
- **Website donor button** - Plan to add a donor button to the HSUC website to encourage private donations.
- **Dynamic ticketing** – will continue with this very successful ticketing strategy. Will offer early bird pricing and a 5% discount when bundling.
- **Give aways** – giving away tickets isn't the most profitable. Looking into merchandize, i.e., hats. This also promotes GBP out in the community.
- **Profits** – from the Ballagh and Always Abba concerts was \$3,000.
- **Community attendance** - More and more folks from the larger community are attending.

- **WOW – Peter Challen:** Information is continuing to be published in Shorelines showing both views of the proposed Indigenous Church structure within the United Church.

11. NEW BUSINESS

- **Council social fund** – discussed commencing a fund to cover the cost of cards, flowers, etc. sent to Council members who are in need of some care, i.e., bereavement, operation, illness, etc. Council agreed and Christine Wilde will manage Council's social fund.
- **Discretion** – Deb emphasized that discussion at the Council table stay at Council table. A suggestion was made that Council members sign a confidentiality contract annually. This will be done in January 2024.
- **Social Media likes** – Christine Wilde encouraged Council members to open HSUC Facebook page on their devices and click "Follow". She also encouraged them to click on "Like" and "Share". She explained the benefits of sharing. She also offered to conduct a Facebook workshop to familiarize folks with this amazing social media tool. Christine spoke about a post made by a local individual praising our church for taking the leadership in food insecurity and that the other area churches should partner with us.
- **MOTION to accept Karen Etherington as interim Chair of Worship and Music. Moved, seconded and carried.**
- **Communication Board** – no quote on cost to date. It was mentioned that the Legion would be interested in a partnership. Other organizations may also want to take part. This may occur by sponsorship. It was made clear that the board will be on our property and we will manage it. There will be more discussion in January.
- **Tech grant update** – discussed earlier (Grand Bend Place).
- **Accessibility minutes discussion** – refer to attachment #4
 - Due to the content of the attached Accessibility minutes, Deb felt that Council needed to discuss the issues and share ideas as to how this working group can move forward. In Deb's own words, "Although there has been great concern expressed about bringing this to the council table, I am choosing as a leader, that we deal with this issue out of concern, and loving kindness to members of our community of faith. I see three areas of concern at the moment that need our attention with the accessibility working group. The first being that there needs to be clarity around their role in guiding our decisions and how they can best help us. Frankly, I don't think there's an understanding of the difference between, a team of council and a working group. Secondly, I think that there needs to be clarity around what is and is not an accessibility issue. Going forward for example, water bottles would not be considered an accessibility issue. Thirdly, I have serious concerns for the negativity and despair that is generally that is coming from some members of the team and wonder if there's anything we can do as a council to support them. "
 - Deb invited Ruth Ann to speak on the behalf of the Accessibility W.G. to share their perspective of the importance of their role.
- **At 4:35 p.m. a MOTION was made to go In Camera. Moved, seconded and carried.**

- **At 5:10 p.m. a MOTION was made to go Out of Camera. Moved, seconded and carried.**
- As a result of the In Camera discussion, Council has agreed that Deb Gill and Nancy Knowles will meet with the Accessibility W.G. to go over issues of concern and work on solutions going forward.
- Deb Gill will send an Email to Vince Bury including all on the Accessibility WG thanking Ruth Ann for her work and to express that "Together we need to find a way forward that everyone feels respected and valued."

12. EQUITY MONITOR – Virginia expressed that we did very well.

13. NEXT MEETING - Thursday, January 4, 2024 in the Fellowship Hall. Time TBA.

14. MOTION to adjourn at approximately 5:30 p.m.

Deb Gill,
Acting Council Chair

Mary McFadden
Council Secretary

Email correspondence from Ruth Ann to Deb Gill

John Gill

Thu, Nov 16, 7:40 AM (1
day ago)

to me

Dear Deb:

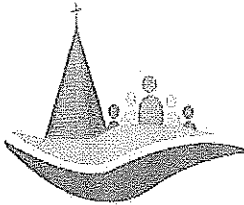
It is with regret that I submit my resignation as chair of the Worship and Music Team beginning January 1, 2024.

I plan to continue as a member of the Worship and Music Team. I also, plan to continue as co-chair of the Free Store and as a member of the

Accessibility Working Group.

Peace be with you,

Ruth Ann Eagleson



COUNCIL MEETING TEAM REPORTS Thursday, November 23, 2023

COMMUNITY WELLNESS PROGRAM – Christine Wilde

• Actions Completed:

- Toured the Petrolia Community Kitchen food distribution resource. Volunteers there very happy to share documentation, share experiences and host another visit!
- Increased size of pole walking group; will continue to walk throughout the winter when there is no ice or a storm to make conditions precarious
- Assisted three families this month searching for food: provided an emergency groceries card and connected them with other community resources
- Increased promotion during community events to grow our coffee club
- Frauds and Scams presentation attended by 15 people; would like to repeat this in the future
- Drumming Circle well attended again and group would like to see this repeated next year
- Received a generous donation of 12 drums from Community Living South Huron
- Met with John (Legion president) and 11 other groups to form a new, historic partnership: Grand Bend Cares Community Group (GBCCG). First event planned for December is a winter clothing drive called *Warm Up Grand Bend*

• Actions Pending:

- GBCCG meeting again November 15
- We are designated to receive a large food donations form the Fireman's food drive at No Frill November 18th (part of an ongoing partnership with the Health Centre.
- Adult and kids' craft days planned for November 25 and December 2nd, respectively, at the church and onsite at the Christmas Market
- Warm Up Grand Bend clothing collection through to December and free shopping event Dec 16 and 17 at the Legion
- Working on a reschedule of Indigenous Movie Night
- Day trip to the Wampum Lodge postponed until the spring so we can iron out some logistical details
- Still working on a Nutrition and Healthy Ageing talk, now for the new year
- Promoting and otherwise supporting everyone organizing holiday events (Sunset Cinema, Grand Bend Place, children's movie night by Choir, Angel Tree, etc)
- Stay tuned for more!
- **Motions/Discussion: We propose to form an HSUC Food Pantry Working Group (looking for volunteers) to further organize our efforts around receipt of the shed and best practices learned from the Petrolia Community Kitchen visit. I propose that this group revisits the Petrolia facility in January (weather permitting).**

MINISTRY & PERSONNEL - Steve Northey:

- The M&P Team met on the evening of Nov 8th and approved the UCC recommended 6.3% COLA increase for staff salaries in 2024. Salaries for Elva, Bob, Christine, Rhonda and Janna will increase by a total of \$3248 in 2024.
- Rev Nancy will also receive the COLA and this amount will be determined by the M&P Team at Thamesview this year as they have had a full year of her service. Next year we will both collaborate on Nancy's increase. Once the amount has been approved, HSUC will adjust their monthly cheque to Thamesview to cover ½ of Nancy's salary as per our agreement.
- It was noted that the collaborative agreement is working well for both churches.
- A total yearly salary budget amount of \$108,379.15 has been submitted to the Finance Team by Steve on behalf of the M&P Team.
- In addition, \$3,000 will be budgeted to cover individuals who substitute during staff vacations.
- Pulpit supply for visiting ministry personnel will increase to \$247. Budget amount will be \$1,482.
- Mileage amount will remain at .55 km Requested a \$500 budget
- Congregational Visitors and Community Wellness Coordinator will report to council through Rev Nancy who will work directly with them. M&P will still look after their administration, contracts, police checks, etc.
- A letter from Melodie Northey was shared with the team. It outlines the need for all positions to look at developing a succession plan and the need for trained back up to cover staff holidays. It was agreed that this is a good idea and should be encouraged.
- Office Administrator transition has gone well and Christine and Janna are working well in their new roles. Janna will work on both GBP and HSUC web sites and submit an itemized bill each month. She will also continue to publish Shorelines weekly.
- Monday, December 4th 10 am – 1:30 pm was selected as the time to meet with staff to review the past year, set goals if needed and discuss the approved COLA pay increases.
- New titles for two staff members to better describe their duties: Janna – Shorelines and Website Production. Rhonda – Finance Administrator

CHRISTIAN DEVELOPMENT – Virginia Scott:

- **Sunday School/Youth Time:** There is none because we have no children currently attending.
- **Angel Tree:** Ann Russell is working with the Social Workers at the Medical Centre on what is needed for either 2 large families or 3 small families. Gift cards would be used for anything we don't have. The gifts would be required by December 18th.

FINANCE – Lori Hyatt: Refer to Trail Balance – (attachment #3)

- **Actions Completed:**
 - TD Bank Account Changed from “Community Plus Plan” to “Unlimited Commercial Plus Plan” to save on bank service charges. New plan allows for unlimited transactions of all types if a \$65,000.00 minimum monthly balance is maintained. Rhonda and Liz at the TD will monitor and if this change does not fit our needs, we can covert back to the previous account type.

- ADP pay schedule has been changed to monthly which should reduce the amount of service charges incurred.
- Photo Copier maintenance contract has been changed to quarterly billing from the original 2-year overage billing.
- CERB Loan balance of \$10,000 has been designated to the purchase and installation of a Used Storage Shed
- **Actions Pending and In Progress:**
 - Review and disposal of historic finance documents (pre-2016)
 - Creating reports for committees and groups to keep them aware of current financial status.
 - Creating of reports for presentation to the COF on a quarterly (or monthly) basis regarding our outstanding debt load
 - Budgeting process well underway with the 2024 Budget to be brought to Council for consideration at the January 4, 2024, meeting.
- **Motion to Council:** The finance team recommends the payment of \$15,000.00 to each of the 2 holders of the open-ended debentures from the monies received from the Anniversary Appeal Letter. This will bring those debentures down to \$27,500 each and a 3rd debenture at \$50,000 for total outstanding debentures of \$105,000 for year end 2023.
- **Discussion:**
 - Photocopy charge awareness: We pay for every colour copy made, so to minimize the overage costs all copier users should use the B/W function for all in-house copies created and save the colour option for items going into the greater community.
 - Consolidated RFF submissions: We are creating a revised RFF form to accommodate team members who make multiple purchases during the month. Team members and leaders are encouraged to submit a single form by the 20th of the month for payment prior to month end. Large value RFFs can be submitted as incurred and payment will be made as soon as it is possible.
 - Consolidated Purchase Practices: Teams should try to consolidate small item purchases as much as possible to save on the need for multiple purchases of like items. A purchase request list will be created to facilitate this.
- **Continued follow up:**
 - Bank of Canada frozen bank account \$11,007.10 + interest
 - Check claim status on Bank of Canada website Sept 7/23
 - Claim listed as further documentation required.
 - Supporting documentation mailed to the Office of Unclaimed Balances on October 26, 2023
 - Website states that 120 days are required to process.
- **Stewardship – Steve Northey:** The Anniversary Letter and a very significant bequest from the estate of Anita Cook have been very successful raising funds to go towards Debt Retirement. To date over \$33,000 has been donated. Cheques will be issued to Debenture Holders before year end. (Approved by the Finance Team). Lori Hyatt and myself plan to address the COF at month end to discuss where the Anniversary Funds are going to be allocated and what the balance of our debentures and mortgage are at that time. We will also continue to encourage everyone to continue to donate and check to see if moving into the next category on the donor wall is achievable. Reminder also that all donations received by Dec 31, 2023 will be eligible for 2023 Income Tax deductions.

PROPERTY – Debbie Procter:

- **Actions Completed:**
 - A new office chair has been ordered from U Line on Nov. 1. It was picked up and delivered by Abbey Gill on Nov. 5. By having Abbey pick it up, we saved \$110 on delivery charges.
 - A new replacement 3' x 6' rubberized mat for the Queens Ave. entrance was purchased Nov. 1. It was part of the delivery picked up by Abbey Gill.
 - An inventory list was prepared for the bulk purchases of custodial supplies. It was placed in the janitor's room for future purchases. On Oct. 23 bulk supplies of toilet paper, paper towels, dish soap, dishwasher pods, liquid hand soap, and garbage bags were purchased for a total of \$124.99.
 - On Oct. 25, the library books were moved from the servery to a cupboard, that has been labeled, in the Fellowship Hall.
 - A donation of 15 drums from Community Living in Dashwood has been stored in the Music Room. The drums are to be used by our Community Wellness Co-ordinator for her community programs.
 - A 10' x 10' used shed has been purchased from Bayfield Recreation. It was delivered on Nov. 7. The total cost for the shed including delivery and tax was \$5,560.00.
 - A new cement pad was poured for our shed on November 15 & 16. The lead on the project was Dan Gill with the help from the following volunteers, Roger Hyatt, Chris Barry, John Gill, Doug Procter, Larry Taylor, and Bob Illman. Also included in this project was the extension of the walkway in the Green Cathedral.
 - Two hundred and seventy-two reclaimed bricks from the old church wall have been stored behind the shed in case we need them for future restoration work.
- **Actions Pending:**
 - Cleaning of the church windows in the Queen's Ave. entrance have been postponed until spring.
 - A 2nd coat of paint on all the inside walls around our new windows has been postponed.
 - Waiting for a quote on repairing the brick work.
 - A trench in the Green Cathedral will be dug to house the conduit for the electrical connection from the church to the shed. This will be done over the next few weeks.
- **Maintenance and Repair WG – Chris Barry and Dan Gill:**
- **Actions Completed:**
 - The servery tap was dripping. It was repaired by Chris Barry Oct. 30.
 - The lower-level men's urinal not flushing properly. It was repaired by Dan Gill Oct. 28.
 - All the master keys for the church are now working. We found a few that were marked incorrectly. They have been disposed of.
 - HVAC quarterly inspection was done on Nov. 17 by Inglewood Mechanical from Exeter.
 - It was determined by Chris Barry and Dan Gill that our dishwasher is working quite well. To achieve the recommended water temperature of 82 degrees C or 180 degrees F, the kitchen hot water tap first needs to be run, to bring the water temperature up to the proper temperature for the dishwasher.
- **Actions Pending:** There is a concern with one of the release valves for our boiler leaking in the Mechanical Room. Also, there was a leak discovered in the connections to our in-floor heating system. This was just discovered on Friday of this past week (Nov. 17). Another inspection has been scheduled to have Inglewood Mechanical come and address these issues.

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- **Kitchen Working Group – Debbie Procter**
 - **Actions Completed:**
 - A bulk purchase order form has been placed in the kitchen and servery for future supply needs.
 - A TOR for this group has been formalized by Lois Gill and Debbie Procter on Nov. 16 and submitted.
 - **Actions Pending:** Finding an individual to be the chair of the Kitchen Working Group.

 - **Green Working Group – Lois Gill and Debbie Procter**
 - **Actions Completed:**
 - Fall leaf clean up was done on Nov. 4, thanks to Dan Gill, Chris & Joanne Barry, Roger Hyatt, Doug & Debbie Procter, Bob Illman and Mary McFadden. Another clean up was done Nov. 15 & 16 by Doug & Debbie Procter.
 - The top part of the dying Maple tree in the Green Cathedral has been taken down and disposed of by All Around the Bend. The total cost of this project was \$593.25.
 - New red tulip bulbs have been planted in the Community Livingroom flower beds for spring enjoyment.
 - **Actions Pending:** More leaf clean needs to be done.

 - **Accessibility Working Group – Vince Bury**
 - **Actions Completed:**
 - Donna Frim has donated a \$500 donation to be kept in trust and used for Accessibility needs.
 - Donna Frim has resigned from the Accessibility WG and HSUC.
 - Although, the scent free logo is included in Shorelines each week, Deb stated that once a month the scent free announcement will be published.
 - An apology from Deb Gill was received.
 - A prototype of a pamphlet that the Accessibility WG has been working on has been completed and submitted.
 - **Actions Pending:**
 - Known future concerns are cement pads for wheelchairs and the expansion of the walkways in the Green Cathedral.
 - A shed has temporarily been placed on the accessible parking spaces at the north of the church. Accessibility supports the placement. However, once again, protocol would have had information or consultation with the Accessibility WG before the letter stating the decision was sent rather than after.
 - Accessibility will write up protocol for such events to make it clear to everyone.

 - **Embellishment Working Group – Mary McFadden**
 - **Actions Completed:**
 - Decorating for Christmas commenced on Wednesday, November 15 and Thursday, November 16 for “Light Up Grand Bend”. The whole team was there (Mary Marg, Carey, Karen, Jacqui, Lois, Debbie, and me). They are to be commended for an outstanding job done! We even had some help from the Jingle Bell Group!

COUNCIL MEETING TEAM REPORTS - Thursday, November 23, 2023

- Christmas decorating will be completed on Saturday, November 25 for the first of Advent.
- For the first time in a very long time, we spent some money from our budget. Two artificial urn arrangements were purchased, and they are in the urns at the Queens Ave. entrance
- Ryan LaLonde's poems have been installed. Background photo credit – Mary McFadden and Doug Procter. Sincere appreciation goes to Karen Etherington for looking after and donating the funds to have the poems put on canvas. We also thank Doug Procter for installing them.
- **Actions Pending:** A thank you card will be sent to Karen expressing appreciation of her donation.

FELLOWSHIP & OUTREACH – Lois Gill:

- **Right Relations:**
 - **Actions completed:**
 - The showing of indigenous film "We are Still Here" on Oct 26th cancelled due to inability to access movie. New date TBA.
 - Wampum Lodge Intergenerational trip cancelled till spring 2024.
 - John Scott is in discussions with administration at Hillside Public school to plan future events.
 - Library books have been moved to resource cupboard in the Fellowship Hall.
 - **Actions Pending:**
 - Next Book Club meeting Nov. 23rd at HSUC in combination with coffee club
 - Further discussion on "Truth Telling" by Michelle Good. (last meeting until the New Year)
- **Mission and Service:** has been moved under umbrella of Stewardship and Finance
- **Prayer Shawls:**
 - **Actions completed:** Regular notice in "Shorelines" about the group
 - **Actions pending:** Next meeting Nov. 20th in fellowship hall
- **Caring Casseroles:**
 - **Actions completed:** 40 turkey dinners made and frozen on Nov 17th with both church and community volunteers. Next session TBA
- **Affirming:** No report. Chair remains vacant.
- **Help the Hungry/Food Bank/ Parking Project (Outreach):**
 - **Actions completed:**

Finance reports: YTD givings	\$6,972.00
YTD expenses	\$3,183.27
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To be allocated	\$3,788.73
 - **Actions Pending:** Setting a meeting date to disperse funds.
- **Free Store:**
 - **Actions pending:** Next one Spring 2024

- **Other happenings:**

- A great group of volunteers from our church helped out a Ukrainian family
- In need last month with some donated furniture and delivery of it.
- Huron Shores United Church offering a "Make and Take" craft on Sat. Nov. 25
- At the church and cookie decorating Dec. 3rd at Christmas market in town (in conjunction with Jingle Bells group)

WORSHIP & MUSIC – Ruth Ann Eagleson:

- **Action Completed:**

- Worship and Music Team meeting held November 14
- November 26 will be first Advent service
- the November 26 concert in Exeter has been postponed until 2024
- no morning service December 24

- **Action Pending:**

- Nelson is to assist Tech team with Zoom challenges
- Phone ministry may be cancelled
- Thamesview and Friends concert Nov. 10
- Communion December 17
- Christmas Eve Service December 24 at 7:00 p.m.
- Announcement in Shorelines regarding Christmas services
- Choir sponsored movie night Wed. Dec. 13 – Polar Bear Express
- Scripture readings to be sent to all members of bible Study by Nancy
- Vision Statement, Land Acknowledgement. Moment of gratitude and Minute for Mission will be monitored by Nancy (Not in December due to Advent readings)
- Suggestion to Council that there is a need for a moderator on Zoom for chat time before and after the service.
- Christine to be contacted to see if Zoom can be entered without a host
Next meeting Tuesday December, 12 at 3:30 @ Ruth Ann's (on Zoom if inclement weather)

GRAND BEND PLACE – Janice Sinker:

- **Actions Completed**

- 2023 five concert season was successfully completed due to an amazing response by our GBP Team, Volunteers and patrons, and Ticketwindow's promotions
- dynamic ticketing by ticketwindow increased our sales to sell-out status for our final 2 fall concerts
- GBP purchased new "up-lighting" for our stage removing the need to rent lighting
- GBP is achieving it's goals as defined in the Vision Statement
- each concert showed greater participation by the wider community beyond HSUC
- musical artists were always impressed with the treatment they received from the GBP volunteers
- Financial Benefits: Janice will share at the meeting

- the Spring portion of the 2024 Season is in place as follows
 - Friday, February 16: **Tijuana 2Night (music of Herb Alpert & The Tijuana Brass)**
 - Friday, April 26: **Take 3 & Company (music of Carole King, James Taylor & Joni Mitchell)**
 - Friday, May 24: **Jersey Nights (music of Frankie Valli, The Four Seasons & The Beach Boys)**
- **Actions Pending:**
 - Sponsorship acquisitions for 2024 season
 - assignments for posting information to GBP website and Facebook pages
 - possible use of screens during concerts for better viewing of concerts
 - final booking process for October and December concerts in 2024
 - continue with dynamic ticketing online

WOW – Peter Challen:

- **Actions Pending:** Information regarding the remit, to establish an Indigenous church structure within the United Church, is being communicated to our Community of Faith on an ongoing basis. This information sharing will continue until the Council votes some time prior to March 31, 2024.”

No reports from: NOMINATIONS W.G. – Janice Sinker, TRUSTEES – Glen Miller

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Account	Account Name	Type	Beg. Balance	Period Actual	Curr. Balance
** Unposted transactions have been included on this report **					
01	GENERAL FUND				
01-1110	General Operating Acct	DB	118,663.82	-10,526.27	108,137.55
01-1110-001	GBP Acct	DB	4,248.91	0.00	4,248.91
01-1220	ING Bank Account	DB	10.36	0.00	10.36
01-1225	Land Account (BofC Held)	DB	11,007.10	0.00	11,007.10
01-1230	Petty Cash	DB	264.07	0.00	264.07
01-1235	DUE from GBP	DB	4,248.91	-4,248.91	0.00
01-1601	Building Reno-Total Costs	DB	2,795,075.00	0.00	2,795,075.00
01-1910	GBP Disbursements	DB	-2,566.84	2,566.84	0.00
01-1930	Accounts Rec - Misc	DB	10,900.00	-15,947.00	-5,047.00
01-1935	Fund Raising Proceeds	DB	-2,441,787.00	0.00	-2,441,787.00
01-1940	EQUITY	DB	-27,590.60	27,590.60	0.00
01-2001-102	Liabilities - Mortgage	CR	193,288.00	0.00	193,288.00
01-2002	Accts Payable - Misc	CR	0.00	1,600.00	1,600.00
01-2003	Pre Paid Expense	CR	0.00	2,114.54	2,114.54
01-2003-001	GBP Prepaid Expense	CR	0.00	-4,500.00	-4,500.00
01-2006	LOCAL OUTREACH Mnsty Fund	CR	2,119.78	-2,119.78	0.00
01-2008	Deferred Commity Wellness	CR	35,789.59	-9,157.50	26,632.09
01-2009	Debenture Accrual	CR	26,382.00	0.00	26,382.00
01-2011	BLDG Fund Balance	CR	21,119.07	-21,119.07	0.00
01-2012	Food Bank Bank Balance	CR	1,115.00	-1,115.00	0.00
01-2013	GBP Performance Deposit	CR	4,248.91	-4,248.91	0.00
01-2014	Liability - Debentures	CR	160,000.00	0.00	160,000.00
01-2015	Recovery Grant - Sunset	CR	0.00	5,410.98	5,410.98
01-2016	Can Summer Jobs Grant	CR	0.00	-126.00	-126.00
01-2203	Misc. Payroll Deductions	CR	-202.98	0.00	-202.98
01-2215	Payroll Tax Payable	CR	-46.56	-50.00	-96.56
01-2217	Accessibility Grant	CR	2,500.00	-2,864.36	-364.36
01-2218	EI Payable	CR	0.57	-74.87	-74.30
01-2220	Deferred Fundraising	CR	1,000.00	-1,000.00	0.00
01-2222	CPP Payable	CR	6.20	-103.18	-96.98
01-2230	Local Taxes Payable	CR	-15.00	0.00	-15.00
01-2285	Disability Ins. Withheld	CR	10,145.40	-9,810.22	335.18
01-2615	LOANS	CR	10,000.00	-5,650.00	4,350.00
01-3110	Unrestricted Net Assets	CR	5,023.75	51,281.75	56,305.50
01-4030	Operating	CR	0.00	89,092.47	89,092.47
01-4047	Accessibility	CR	0.00	3,069.00	3,069.00
01-4048	Right Relations	CR	0.00	6,700.00	6,700.00
01-4055	Grocery Card Prgm	CR	0.00	3,013.50	3,013.50
01-4060	HST REBATE	CR	0.00	3,125.31	3,125.31
01-4110	GBP Ticket Sales	CR	0.00	20,096.92	20,096.92
01-4110-001	GBP Donations & Sponsors	CR	0.00	6,500.00	6,500.00
01-4110-002	GBP Other Income	CR	0.00	314.40	314.40
01-4205	Community Outreach	CR	0.00	6,653.72	6,653.72
01-4210-102	Food Bank Receipts	CR	0.00	1,525.00	1,525.00
01-4220-103	Mission & Service	CR	0.00	10,218.50	10,218.50
01-4266	HST Rebate	CR	0.00	855.03	855.03
01-4615	Bldg & Debt Retirement	CR	0.00	52,117.80	52,117.80
01-4621	Useage Fees & Misc.	CR	0.00	3,048.00	3,048.00
01-4622-003	Jazz Vesspers	CR	0.00	-413.33	-413.33

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Account	Account Name	Type	Beg. Balance	Period Actual	Curr. Balance
** Unposted transactions have been included on this report **					
01-5061-001	Personnel Expenses	DB	0.00	12,805.85	12,805.85
01-5062-002	Personnel Expenses	DB	0.00	930.83	930.83
01-5062-004	Personnel Expenses	DB	0.00	275.00	275.00
01-5063-003	Personnel Expenses	DB	0.00	606.15	606.15
01-5064-004	Personnel Expenses	DB	0.00	337.08	337.08
01-5155	Personnel Expenses	DB	0.00	12,914.52	12,914.52
01-5155-001	Personnel Expenses	DB	0.00	730.00	730.00
01-5162	Personnel Expenses	DB	0.00	-2,128.17	-2,128.17
01-5165	Personnel Expenses	DB	0.00	655.00	655.00
01-5175	Personnel Expenses	DB	0.00	5,114.20	5,114.20
01-5185	Personnel Expenses	DB	0.00	3,900.00	3,900.00
01-5195	Personnel Expenses	DB	0.00	12,375.00	12,375.00
01-5195-001	Personnel Expenses	DB	0.00	250.00	250.00
01-5197	Personnel Expenses	DB	0.00	65.54	65.54
01-5197-001	Personnel Expenses	DB	0.00	262.50	262.50
01-5305	CPP/EI Employer Portion	DB	0.00	2,142.98	2,142.98
01-5306	Pension Employer Portion	DB	0.00	1,836.49	1,836.49
01-5307	Benefits Employer Portion	DB	0.00	1,876.90	1,876.90
01-5414	Technology	DB	0.00	2,840.87	2,840.87
01-5420	Bank Charges	DB	0.00	2,050.99	2,050.99
01-5430	Office Supplies	DB	0.00	1,702.08	1,702.08
01-5440	Postage	DB	0.00	361.88	361.88
01-5517	Church Phones	DB	0.00	1,722.29	1,722.29
01-5583	Copier Lease	DB	0.00	4,302.55	4,302.55
01-5585	Community Wellness Exp	DB	0.00	506.00	506.00
01-5635	Electricity and Water	DB	0.00	9,873.95	9,873.95
01-5655	Gas	DB	0.00	2,546.55	2,546.55
01-5701	Building Maint & Repair	DB	0.00	6,462.57	6,462.57
01-5702	Equipment Maint & Repair	DB	0.00	3,351.25	3,351.25
01-5703	Lift Main & Rep	DB	0.00	8,262.68	8,262.68
01-5705	Kitchen Working Group	DB	0.00	151.45	151.45
01-5710	Supplies & Services	DB	0.00	315.66	315.66
01-5715	Property Taxes	DB	0.00	511.36	511.36
01-5720	Service Contracts	DB	0.00	1,663.13	1,663.13
01-5726	Support Contracts	DB	0.00	457.76	457.76
01-5760	Insurance	DB	0.00	7,250.04	7,250.04
01-5810	Landscaping	DB	0.00	1,881.45	1,881.45
01-5820	Lawn Service	DB	0.00	685.22	685.22
01-5830	Outside Working Group	DB	0.00	262.90	262.90
01-6040	Congregational Care	DB	0.00	111.84	111.84
01-6225	Picnic/Camp	DB	0.00	562.37	562.37
01-6279-001	Advertising - Newspaper	DB	0.00	141.25	141.25
01-6281	Choir - Summer Music	DB	0.00	400.00	400.00
01-6285	Music Supplies	DB	0.00	765.20	765.20
01-6295	Audio/Visual Equipment	DB	0.00	87.01	87.01
01-6298	Worship Special Projects	DB	0.00	474.55	474.55
01-6320	Community Outreach	DB	0.00	2,979.17	2,979.17
01-6330	Right Relations	DB	0.00	1,421.17	1,421.17
01-6360	Food Bank	DB	0.00	1,525.00	1,525.00
01-6365	Affirming	DB	0.00	100.00	100.00
01-6375	Accessibility	DB	0.00	3,596.25	3,596.25

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**** Unposted transactions have been included on this report ****

01-6401	GBP Performers	DB	0.00	11,731.40	11,731.40
01-6402	GBP Advertising	DB	0.00	2,829.91	2,829.91
01-6403	GBP Food & Lodging	DB	0.00	1,147.18	1,147.18
01-6405	GBP Fees & Licenses	DB	0.00	1,790.54	1,790.54
01-6406	GBP Technology	DB	0.00	2,852.87	2,852.87
01-6407	GBP Other	DB	0.00	410.51	410.51
01-6460	Mission and Service	DB	0.00	7,234.47	7,234.47
01-6615	Debenture Payments	DB	0.00	31,200.00	31,200.00
01-6620	Denominational Assessmnt	DB	0.00	4,676.25	4,676.25
01-6630	Mortgage Payments	DB	0.00	16,800.00	16,800.00

Attendees – Vince Bury, Donna Frim, Ruth Ann Eagleson

Difficulty was experienced by three of the members getting into the zoom meeting through the Church Calendar. Wilma entered at 10:03 due to internet issues.

Donna reported that the pamphlet was well received. They are making a prototype. A decision will be made after it has been created. It was noted that communication is part of being accessible to others. The pamphlet was suggested as information assists with accessibility.

An apology from Deb Gill was received by all members regarding her misunderstanding around the letter of concern sent to the Municipality in reference to handicapped parking spaces in Grand Bend.

Donna Frim has given a \$500 donation to be kept in trust and used for Accessibility. Donna is resigning from Accessibility and HSUC.

A shed has temporarily been placed on the accessible parking spaces at the north of the church. Accessibility supports the placement. However, once again, protocol would have had information or consultation with the Accessibility WG before the letter stating the decision was sent rather than after. When mentioned before a decision it is seen as a suggestion. After the decision it is perceived as a complaint. We need to be able to respond before to be of true assistance.

Communication is so important for our congregation and Team and Working Group members.

Donna suggested that Accessibility has done such a wonderful job that many feel that the majority of items have been done.

Known future concerns are pads for wheelchairs and expansion of the walkways in the Green Cathedral.

We do not know what issue may arise as new members attend and our congregation ages.

Accessibility needs to be in the forefront for decisions regarding maintenance and future requirements.

Vince will check with Christine regarding the report for the Accessibility grant.

It was suggested that our church's focus on community wellness may also open accessibility issues through community outreach.

It was stated that accessibility is needed as watchdogs for our church and property as we move forward.

Although, the scent free logo is included in Shorelines each week, Deb, stated that once a month the scent free announcement would also be published.

The meeting was ended after a lively discussion regarding the future of our working group.

Minutes taken by Ruth Ann Eagleson

